**ITIL® SOFTWARE ENDORSEMENT SCHEME**

Software Tool Vendor Application Process

1. **Initial query from vendor about endorsing a software tool.**
2. The Licensed Software Assessor (LSA) will review a subsequent application to determine whether the tool is suitable for assessment.
3. Once approved, the LSA will notify AXELOS of a new application for assessment.
4. The software tool is then assessed by the LSA based on the application submitted by the vendor.
5. If the assessment is successful, recommendations will be passed to AXELOS in order to issue the trade mark licence.
6. For Silver and Gold level successful applications, AXELOS will verify customer details before a licence is issued.
7. The tool vendor will then receive the trade mark licence and be given access to the Process Compliant badge. The tool will be listed on the official ITIL website as well as any additional marketing by the LSA.
8. Successful tool vendors will then be invoiced by AXELOS for the use of the trade marks and the trade mark licence.
9. Successful tool vendors will need to apply for re-assessment if a new version of the tool is released.

Queries can be sent to AXELOS or any of the Licensed Software Assessors.

Software tools are assessed based on the ITIL processes. A tool vendor can apply to have any number of processes assessed, but only those that have successfully passed the review will be endorsed.

Proof is required from three customers for each ITIL process.

The logos will either be Gold, Silver or Bronze Level, dependent on the level of assessment.

Fees for the use of logos are £200 per process, per level, per licence term.

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